



## Tues., November 14th, 2017

1. **Welcome and introductions:** 6:35pm. **In attendance:** Kimberly Richmond, Sarah MacKinnon, Linda Young, Vanessa Ma, John Silver, Margie Trovao, Amarjit Parhar, Scott Richmond, Joseph Cruz, Jordan Randall, Deniz Randall, Emily Sharman.
2. **Motion to accept minutes from PAC Meeting Wed., Oct. 18th, 2017:** motion put forward by Jordan, seconded by Emily
3. **Additional Points of Interest : Linda Young - Indigenous Food Scape Grant**
  - a. Year one - planning an Indigenous garden - learning how traditional plants were used in their communities. Learning plant usages.
  - b. Goal - to bring in a bigger perspective/have a deeper understanding of First Nations view. Field trips, cedar bracelets, pow wow dancing.
  - c. Classroom time as well - foraging, making teas or bannock. Fits into new curriculum (Truth and reconciliation).
  - d. Community celebration at end of second year.
  - e. Staff has put together a committee. All staff in favour. Staff would like a PAC member on committee - Sarah McKinnon has volunteered.
  - f. Need to upkeep garden during summer months - need for a rotating schedule (parents/students?)
  - g. Staff Committee would like PAC support and possible funding support to year end celebration (approx. \$500). Motion to support the Grant and to provide some additional financial support by Kimberly. Second by Joseph. Vote: all approved.
4. **Principal's Report (10 mins): Ms. Trovao**
  - a. Learning Grant - approx \$4000 (must be spent by end of January).
    - i. Grant must help subsidize some of the fundraising that parents do.
    - ii. Ideas presented by staff: yoga, Project Chef, Ipads for students with special needs (i.e written output challenges etc), new uniforms.
  - b. Fruit/Veggie Program - delivered to school on Monday afternoon every two weeks. Need someone to put milk/veggie program?
  - c. Lord Nelson Pac is hosting two programs Wednesday November 22.
    - i. 6pm Sexual Orientation and Identity
    - ii. 7pm Ants in your Pants: a parent's guide to managing your child's biggest feelings
    - iii. Register online: [nov22communityedlordnelson.eventbrite.ca](http://nov22communityedlordnelson.eventbrite.ca)
5. **INFO ITEMS (READ ONLY - no discussion)**
  - a. Sushi hot lunch details:
    - i. Net approx \$70.
    - ii. Good feedback but need for fridge to refrigerate leftovers for kids to take home after school?



- b. Purdy's chocolate fundraiser update: Order forms are ready to be handed out by teachers on Tuesday (Nov, 14th).
- c. Gear swap update:
  - i. The gear swap was semi-successful. It was not overly well attended, but many items were brought in.
  - ii. Lessons learned:
    - 1. Posters to advertise
    - 2. Make an arrangement to run it inside school for a longer period of time
    - 3. Hold it in conjunction with another event - so there is a captive market
    - 4. Ensure it is clear that you don't have to bring something to take something.
- d. Upcoming Hot Lunches:
  - i. Thurs, Nov 16th - SPUD.ca (wraps/smoothies)
  - ii. Thurs, Nov 30th - East Village Eatery (Indian) on Nov 30th.
  - iii. Thurs, Dec 14th - White Spot (burgers/chicken strips)
  - iv. Thurs, Dec 21st - Fresh Slice (pizza)
- e. Book Fair - Gross \$2000+ which means \$1000+ in new books for the library!
- f. Family Photo Nights - raised \$570
  - i. Lessons learned: have payment given at time of registration (perhaps online next year?)
  - ii. Post list of participants on a common drive so everyone involved can have the info.
- g. Results from Survey #1 (hot lunch/t-shirts): 58 participants
  - i. 81% favour more hot lunches
  - ii. 70% favour t-shirt fundraiser
  - iii. see attachment at end for more detailed answers

## 6. DISCUSSION ITEMS (5 mins each):

- a. Co-chair - Need to set up rotating schedule - will set up schedule online asap.
  - i. Protocol and responsibilities of co-chair: co-chair will not vote on motions, will mediate and move things forward.
  - ii. Time limits of Discussion items and Motion items (5 mins).
- b. T-shirt fundraiser/ Hasting Farmer's Market (Amarjit):
  - i. just need to order at this point
  - ii. Approx \$20 for kid shirt/ \$25 for adult
  - iii. Two dates at Hastings Farmers Market for sales (table for free!): Dec 10th and 17th. Need volunteers. Requesting that the school community to support the Hastings Farmers Market - hand out pamphlets to students and front counter, as well as email blasts/blogs.
  - iv.



- c. Fridge for PAC Room (Emily) - need for fridge closer to gym. Margie will check with custodian if possible to plug fridge in room off gym (breaker issues).
- d. Head Lice (Sherrie Taylor - not present) - tabled until next time.
- e. Spring Scoot (Julie): looking for someone to run this event. There is grant for this - will put it out to general public.
- f. Forgotten snack/lunch food support - Kimberly: for kids that forgot snacks - does not happen often. Need to replenish snack box (granola bars/tuna snacks/frozen dinners). Motion for \$50 for box for the year put forth by Kimberly. Emily second it. Motion passed.
- g. Determine if we need/can accommodate a meeting in December: Wed, Dec 20th
- h. Opening for member-at-large (Sarah M. resigned)
  - i. Sarah will still be involved in marker recycling/DPAC
  - ii. Joe interested in attending DPAC meetings. Motion forward forward to make Joseph Cruz our official DPAC rep by Kimberly. Seconded by Amarjit. Vote passed.
- i. Marketing for Kindergarten Registration (Jordon):
  - i. Jordan would like to continue marketing for Kindergarten reg that he started last year.
  - ii. Posters, pamphlets - circulated at front counter, pac exec gave out around community, Hastings community center, pre-schools and before/after school programs.
  - iii. Jordan would like to motion for up to \$150 funds to cover cost of printing for marketing (postcards/brochures/posters - \$150 last year). Second by Joseph. Unanimous pending approval from Margie.

## 7. MOTION ITEMS (items that require motion/vote):

- a. Motion to help offset costs of yoga from this year - \$500 by Kimberly. Seconded by Amarjit. Unanimous - passed
- b. Bylaw Vote on Budget Amendment - see original/proposed language below. Motion put forward to accept new language in Proposed Changes (points 4, 5) by Jordan. Seconded by Deniz. Vote passed - unanimous.
  - i. Point 9 tabled until next meeting.

### Current language: Original - SECTION XII FINANCES

1. All funds of the organization will be on deposit in a bank of financial establishment registered under the *Bank Act*. With the exception of the petty cash fund and the float fund.
2. The petty cash fund shall be a maximum of \$300.00.
3. The float fund shall be a maximum of \$150.00.



4. All money spent above and beyond the predetermined amount of \$75.00 will first be presented to and voted on by the executive and then approved by a majority at a general meeting.
5. Any expenditure of \$75.00 or less that must be made in between general meetings shall be presented to all the voting members in attendance at the previous general meeting by e-mail. A majority vote will signify approval of the expense.
6. The Executive shall name at least three signing officers, one of whom will be the treasurer and one of whom will be a non-executive voting member, for banking and legal documents. Two signatures will be required for these documents.
7. A Treasurer's Report to all members should be published in the PAC meeting minutes prior to the end of each school term.
8. A need for audits will be agreed upon by the members at any general meeting where upon an independent auditor will be appointed as needed.

## **Proposed Changes in Bold - SECTION XII FINANCES**

1. All funds of the organization will be on deposit in a bank of financial establishment registered under the *Bank Act*. With the exception of the petty cash fund and the float fund.
2. The petty cash fund shall be a maximum of \$300.00.
3. The float fund shall be a maximum of \$150.00.
4. All money spent above and beyond the predetermined amount of **\$100.00** will first be presented to and voted on by the executive and then approved by a majority at a general meeting.
5. Any expenditure of **\$100.00** or less that must be made in between general meetings shall be presented to all the voting members in attendance at the previous general meeting by e-mail. A majority vote will signify approval of the expense.
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8. A need for audits will be agreed upon by the members at any general meeting where upon an independent auditor will be appointed as needed.
9. ***The financial year of the Council will be September 1 to August 31st.***

**Meeting adjourned at: 8:33pm**

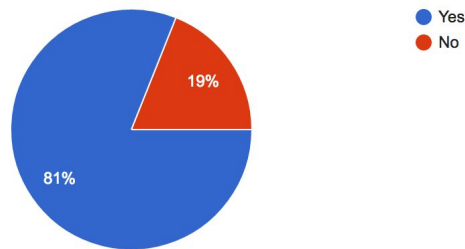
**Next PAC meeting: Dec 20th**



## Survey #1 Results:

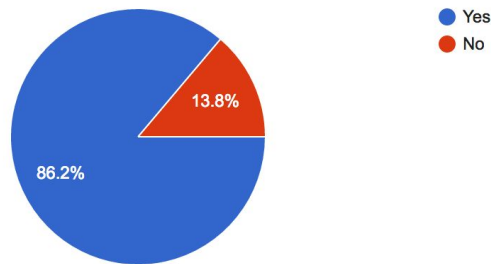
Would you support an increase in the number of hot lunches offered per month (i.e. 2 or more per month)?

58 responses



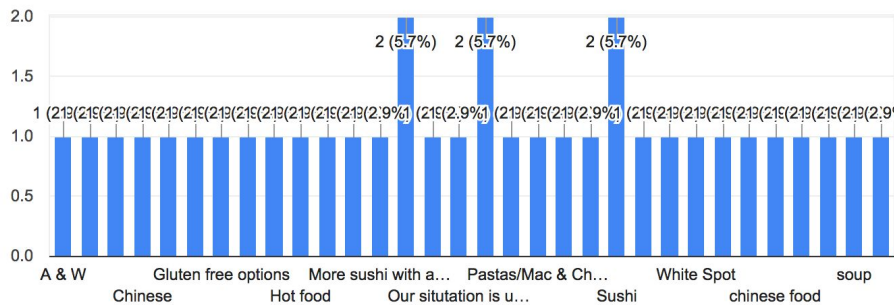
Would you support more hot lunch options (e.g. sushi, pasta, wraps, White Spot etc.)?

58 responses



If you do support more hot lunch options, is there any particular type of food you would like to see offered?

35 responses

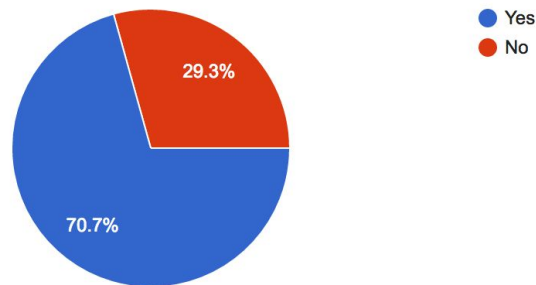




## T-Shirts

### Would you support this initiative?

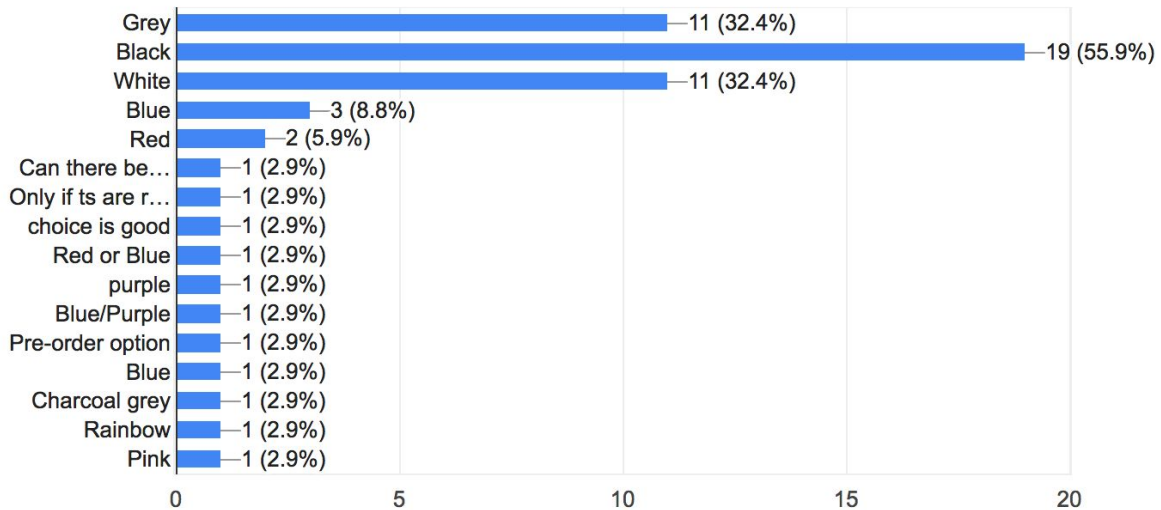
58 responses



### What colour T-shirts would you like offered?



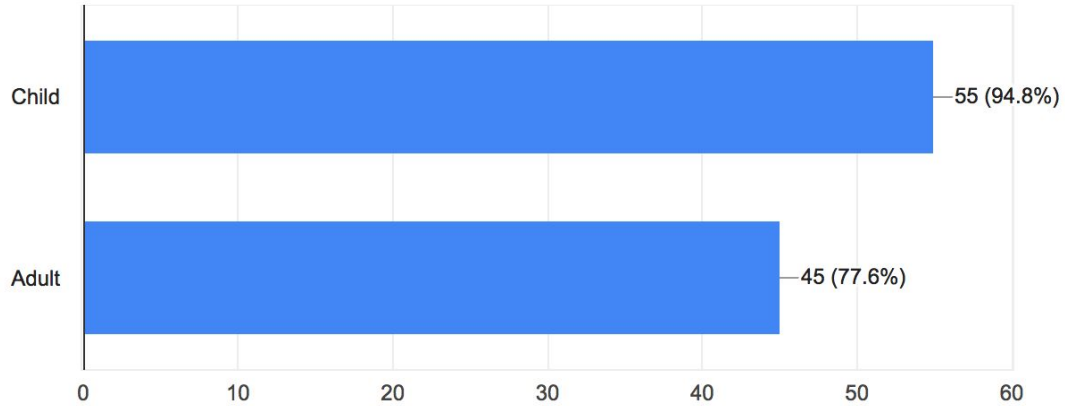
34 responses





## What size t-shirts would you like offered?

58 responses



### PAC GOALS

- **To advise** the Administrator & Staff on parent views about school programs, policies, and activities.
- **To communicate** and promote co-operation between the home and the school in providing for the education of children.
- **To assist and advocate** on behalf of parents, caregivers, guardians and students.
- **To organize** activities & events for the purpose of fundraising and/or for promoting school and community involvement.