



November 12, 2019

1. **Welcome and introductions:** Margie, Deanna, Lisa, Am, Jen, Carly, Sherrie, Sherry, Joyce, Julie, Rhonda, Brittney, Kendra
2. **Motion to accept the minutes from PAC Meeting Oct 22th, 2019: 6:30**
 - a. Joyce will post online to the (Carly will send an electronic copy to be posted online)
 - b. Carly will bring a copy of meeting minutes from meetings for members to look at prior to approval
3. **Principal's Report (15 mins):** Margie
 - a. Wednesday and Thursday are early dismissal 2:00
 - b. Conferences are 2:00-5:00, 2:00-7:00
 - i. Some teachers are doing 2-5 both days, which is difficult for parents
 1. Margie will communicate this difficulty to teachers when setting their conference times
 - c. School website is up and running
 - d. Communicating Student Learning reports - 5 "reports" total, which includes two formal report cards, two conference times; final report
 - i. 2 divisions piloting "My Blueprint"- like Freshgrade (e-portfolio- Div. 7 and Div.2)
 - ii. First formal report is available to families on the final Friday in January (January 31)
 - e. T-shirt sales
 - i. Shirts are available in gold, grey, black
 - ii. Orders are due November 19
 - f. \$400: Outdoor equipment
 - i. Soccer balls
 - ii. Leo is looking at different ways to keep the balls within bounds so we can maintain safety and also do not lose too many
 - g. School is looking for any used Lego to donate to the school (Joyce can post to school FB page) for rainy day activities
 - h. Holiday support
 - i. Margie will purchase Superstore Gift cards
 - ii. Families who would like to donate can give donations directly to Margie. Cash is easiest
 1. Letter was drafted by Joyce but there are concerns around sending a request home with children on a wide scale
 - iii. Margie will put in the newsletter that there is an opportunity for families to donate for holiday support in the community. Donations to Margie have to be in by December 6 for those who are interested. Margie will work with Kendra to draft a letter to give to Superstore for donation matching
4. **Treasurer's Report:** Sherrie/Deanna
 - a. PAC is continuing to reimburse babysitters for their babysitting course fees
 - b. Ms. O'Neill would like to be involved to ensure equal opportunities for babysitters



- i. She would like to know the PAC meeting schedule so she can make arrangements for babysitters
 - c. Breakfast food availability
 - i. Carly will purchase breakfast items for kids who don't bring lunch/ breakfast (\$100)- PAC will revisit this topic at the next meeting to discuss how long these items last, how often items will need to be purchased, etc.
 - ii. Update: Gavy has a contact at Superstore who may be able to provide a discount for this initiative. She will get in touch and let us know if this is a possibility

5. INFO ITEMS (READ ONLY - no discussion)

- a. Hot lunch: Nov 14 (Sushi), Nov 28 (hot dogs/sliders)
- b. Community small grant application (deadline is March) from summer BBQ came in and will be given to PAC
 - i. Staff has been considering a start of year event rather than an end of year event
 - 1. PAC would like to continue with end of the year event
 - ii. Sherry will send the community small grant application that has been used in years past to Am to use as a template for this years application in March
 - iii. Hastings community association grant is the other source of funds. Request by the HCC board is to apply earlier than last year. The ask should come around February/March for June event.
- c. Community Day at the Race Track
 - i. Community Day at the Race track has been done in years past as a fundraiser and in the past, has been done jointly with another school both as a fundraiser and also as a community building event
 - ii. In previous years, this was done as a fundraiser by:
 - 1. Tickets being sold to families for a small amount to determine how many people are going and to raise some funds
 - 2. Raffle at the event
 - iii. PAC will discuss doing this at next meeting; possibility of this event replacing the pub night?
 - iv. Application due March 2020 (can only apply once every couple years)
- d. Online Fundraising update (Marina) - Discuss again at a later date when Marina can attend meeting
 - i. There really is a need for this option - as our sales for fundraisers have been so poor this year. Giving parents a one time option to donate Cash to PAC may save us a lot of time and effort that doesn't seem to be paying off.
 - ii. Parent donation program- can we do this with the start of the school year package?
 - iii. Parents are able to make a direct donation to the PAC and to the school through school cash online

6. DISCUSSION ITEMS (5 mins each):

- a. Poinsettia Fundraiser (Brittany)
 - i. Online ongoing until Nov 15th
 - 1. Joyce will post a reminder to families on the FB page



2. Parent-teacher conferences are coming up; Brittney will set up a table at 2:00; have order forms and the square ready to go
 3. Brittney will send home another notice with order information
 4. Brittney will get a square from Jordan or Lisa and set up outside The Laughing Bean on Sunday
 - ii. Not too many sales yet (Less than 30 as of November 11th)
 - iii. Can we extend to Hastings Sunrise Parents group on Facebook to encourage more sales?
 1. How would this look? Emily can process any outside payments through munch still if payment and order can be passed on to her.
 2. PAC discussed and decided to keep the sales to the school
 - iv. Brittany may need help when they are delivered on Dec 3rd but time has not yet been determined
 1. Grade 7s could possibly help with unloading
 - v. Pick up will be from the music room before and after school on Wed December 4th
 1. Before school: 8:30-9:00
 2. After school: 3:00-4:00
 - vi. Brittany will need help with the pick up but will know closer to date how many volunteers will be required. We will communicate with Joyce how many volunteers are needed and post the request on the FB page
 - b.** Letter to go home from PAC about Margie accepting donations
 - i. See above- Margie will put information into newsletter
 - c.** Some parents are frustrated about the ongoing fees associated with school (music, field trips, school books etc) well into school year...
 - i. There has been talk that perhaps PAC could subsidize more - although we don't have a lot of extra funds right now. We are struggling to serve the community - as our fundraisers are getting disappointing sales...Thoughts?
 1. Ukulele books are the option
 2. Materials (re-using)
 3. Families are wondering what are the purpose of the fees if they are not covering required materials for courses?
 - ii. School is trying to get to the place where everything is ready to pay for at the start of the year
 - iii. Are teachers using wish list money? If not, can we encourage them to use this money to help subsidize fees that are ongoing?
 1. \$2500 wishlist
 - a. Last year's wishlist was a purchase of math games and some technology; wish list goes through Margie
 2. Classroom funds: They are being used by teachers
 3. Field trips: \$200 per class- Margie has been encouraging teachers to look at this money not only to subsidize whole field trips but also to potentially help out individual families who may struggle to participate
 - a. Ms. Young-Eng is not part of the field trip funds- is there a way she could be included in receiving some funds to support music field trips?
 - iv. Walk-a-thon, Parking, Spirit Wear are new fundraisers



1. Families are curious where this money is going
- v. Communication with families around fundraising is important so they can see where the money is going and what the plan for the money may be
 1. Margie will add an item to the newsletter to indicate any purchases that were made as a result of school fundraising efforts
- vi. Add to agenda for next meeting to further discuss priorities for PAC money
 1. Continue this discussion: Or is there any interest in eliminating the wish list and maybe having a set amount (smaller amount than current wishlist amount) of money put aside for teachers - they can request funds when needed from PAC? When money is gone then that is till next year? Or other ideas?
 2. Can any of walkathon/t-shirt sales/parking lot money go towards fees (these are suggestions from parents)?
 3. PAC fundraisers vs. Admin/School based fundraisers
 - a. Not sure that parents realize there is a difference? Perhaps parents are giving money to (for example) Walkathon and thinking it helps the PAC? Some parents saying they didn't realize funds went to separate places.
 - b. What do PAC fundraisers need in order to be more successful? For example, Walkathon brought in almost \$6000 last year! Is this because it is an easy cash give? Is it because it involves people's kids?
 - c. So far our two fundraisers this year have seen little interest...We have raised under \$1000 for these combined...
- vii. PAC is considered a charitable donation and can be made through school cash online with a tax receipt
- viii. Kendra will apply for the Wal-Mart grant for some additional funds
- d. Lice check updates: To be discussed at January meeting
 - i. After last PAC Meeting, Margie was going to have a discussion with staff about lice and investigate with other schools about lice at schools? Any updates?
 - ii. Is it possible for Margie to approach families of children that have recurring lice to see if they need assistance in paying for combs, shampoo, treatment etc - costs that PAC could subsidize?

7. MOTION ITEMS (items that require motion/vote):

a.

8. Additional Points of Interest (Time Permitting)

a.

Meeting adjourned at 8:25 pm

Next PAC meeting: Next meeting: Jan 14, 2020 @6:30.

PAC GOALS



- *To advise the Administrator & Staff on parent views about school programs, policies, and activities.*
- *To communicate and promote co-operation between the home and the school in providing for the education of children.*
- *To assist and advocate on behalf of parents, caregivers, guardians and students.*
- *To organize activities & events for the purpose of fundraising and/or for promoting school and community involvement.*