



## Oct 22, 2019

1. **Welcome and introductions:** Amarjit, Briar, Margie, Carly, Emily, Sherry, Deanna, Camille
2. **Motion to accept the minutes from PAC Meeting Sept 17, 2019:**
  - a. **Am motioned to accept; Sherry second**
3. **Principal's Report (15 mins):** Margie
  - a. Thank you to Joe for giving up his time for the photo night fundraiser
  - b. School cash online- 62.5% of school families set up on cash online; up to 75% in some classes
    - i. Attempt to do fees for field trips; currently, field trip forms not available for signing on school cash online
    - ii. Parents feedback is the set up for the cash online was a lot of check boxes for school fees (check each item and pay for each separate child)
      1. Nice to receive email notifications when new payments were due (i.e. workbooks)
    - iii. Have Back to School forms say the website for parents to go to for school cash setup
  - c. New logo
    - i. Currently selecting colours for new logo/jerseys
    - ii. Attempting to have logo complete so families can order in time for holidays
    - iii. Margie is still working on determining costs
    - iv. Grade 6/7 class looking at word "Pride" to help with Code of Conduct so to establish common language amongst staff and students around conduct/behavior
  - d. Holiday support
    - i. For the past few years, the school has been purchasing gift cards for families who may benefit from support at the holidays
    - ii. Possibly putting a letter from PAC or school for Superstore to match donations (who will contact Superstore?)
    - iii. Donations from families go directly to Margie
    - iv. Emily will contact Joyce about putting a letter out from PAC and also on the FB group for people who are interested in donating
    - v. Donations to be given directly to the office November 29
  - e. Discussion at school for breakfast club
    - i. Having extra food in the fridge for students
    - ii. Motion (see below)
  - f. Gravel field used as for parking to help raise funds for the school
    - i. One time; will not be happening on a regular basis
    - ii. School was contacted last minute as a means to earn some revenue



- g. Meet the Teacher Recap**
    - i. Teachers liked the format
    - ii. Only hiccup was babysitting. For next year, should parents register their kids for babysitting?
    - iii. Parents generally liked the new format; missed the snacks and social time after
  - h. September/October Events**
    - i. Dance group
    - ii. RCMP Halloween safety tips
    - iii. BC shakeout
    - iv. Individual Photos
    - v. Upcoming: Walkathon, Halloween
  - i. My Blueprint**
    - i. E-portfolio
    - ii. Ms. Phongmany and Ms. Stevenson's class are piloting the program
    - iii. School will host a session for families
    - iv. Ongoing communication is where the school is heading- how can we make this
    - v. Working towards having 3-5 laptops per classroom beyond the iPad cart to support ongoing communication/ student learning
    - vi. Margie looking for grants to help support this vision to have iPads in classrooms
- 4. Treasurer's Report: Sherrie/Deanna**
- a. PAC provides \$200/teacher for class funds, \$200 for field trips for teachers
  - b. PAC Wish list from last school year: Bluetooth speakers; Ready Bodies, Learning Minds; Math shakers for math games
- 5. INFO ITEMS (READ ONLY - no discussion)**
- a. Hot lunch: Oct 31 (White spot) and Nov 14 (Sushi)
  - b. Walkathon Oct 24
- 6. DISCUSSION ITEMS (5 mins each):**
- a. Photo night fundraiser recap - amount raised: \$510 (Emily)
    - i. 2 spots designated (last of each night) to 'families in need' - one family accepted
    - ii. This year spots were 20 mins each - 30 spots total
    - iii. Price kept at \$30 a seating
    - iv. Friday night did not sell well
    - v. Next year closer to Xmas (November) - maybe Wed/Thurs (no Friday)
  - b. Poinsettia Fundraiser (Brittany)
    - i. Online ordering set up and ready to go
    - ii. FLYERS Needed (Brittany)



- iii. Families should order through Munch: Encourage people to order through munch and if it is not possible, we can have an order form available from office
- iv. Advertising flyer to be sent home with each student- 210 copies
- v. Have a table at the Meet the Teachers to advertise the poinsettia fundraiser- Brittany can leave the table up for the two days
- vi. Delivery date/where to pick up (hours at school??) Delivery date is December 3. Pick up Dec 4th - before school and from 3-4; 6-8pm (in gym?? TBA)
- vii. Tell parents to go to their munch- a- lunch account to put in their order...
- viii. Volunteers to help distribute on delivery date
- ix. Include a pic of poinsettias on flyer - one to go home for each student? Some for walls of school. Emily will create an order form and send a copy of the order form to Margie to be available at office. Brittany will create flyer
  1. Info to be on advertising flyer:
    - a. prices/bundling (1 for \$15, 2 for \$25)
    - b. size of pot (6 inch)
    - c. Choose from white, pink and red
    - d. Order window: Close the sale on November 18
    - e. How to order: through Munch
- c. Online Fundraising update (Marina)- to be discussed at November meeting
- d. Payment for Field trips online? When will this be up and running? - see above in Principal Report - still in progress
- e. Kids doing babysitting course - how much are we reimbursing and how? (Briar)
  - i. 6 kids took the babysitting course on Saturday
  - ii. Students will show certificates to Ms. O'Neill and she will give money to the students who require reimbursement (\$25)
- f. Book Fair (Carly)
  - i. Booked for February 10-14
  - ii. Margie will discuss with teachers as to their opinion about the Book Fair/ are Scholastic resources supporting their needs to determine if we stick with the Book Fair
  - iii. Possibly include a teachers wishlist so teachers may receive books/resources they would like for their classes
  - iv. Request Scholastic send more \$2-\$5 options
  - v. We can decide what is put out (if we do not want small trinkets available)
  - vi. Am will contact Scholastic to see if it is possible to get a bigger amount of profit
- g. Field use for revenue by VSB - see above in Principal's report



i. Money

generated? How much and where does it go?

ii. Concerns?

**7. MOTION ITEMS (items that require motion/vote):**

- a. PAC will spend \$100 for food for students who need breakfast and lunch
  - i. Cereal, applesauce, cheese strings, frozen lunches?

**8. Additional Points of Interest (Time Permitting)**

- a. Walk to school safety
  - i. No cross walks to the school from any side
  - ii. Recommendation to write a letter to the City from PAC- more traffic is going through the streets; high traffic area
- b. Lice check
  - i. Concerns raised about continuous lice issues, in one classroom in particular
  - ii. PAC has put money aside to address lice issue at the school. To determine where money should go. Suggestions made:
    - a. Lice checks for the whole school
    - b. Education (workshop) for families
    - c. Treatment support to be provided for families (either purchasing combs and shampoo treatments to be made available to families who require support; or pay for home visit to help get rid of lice)
  - iii. Do we need to look further into if occurrences are more frequent in one classroom?
    - i. Is there any targeted cleaning that could help eradicate in the classroom spaces?
    - ii. Margie to have a discussion with staff about lice and investigate with other schools about lice at schools
  - iv. No decision made as to how moneys will be used in this area. Further discussion will occur at November meeting.

**Meeting adjourned at: 8:20 pm**



**Next PAC meeting: Next meeting: Nov**

**12 , 2019 @6:30.**

## **PAC GOALS**

- ***To advise** the Administrator & Staff on parent views about school programs, policies, and activities.*
- ***To communicate** and promote co-operation between the home and the school in providing for the education of children.*
- ***To assist and advocate** on behalf of parents, caregivers, guardians and students.*
- ***To organize** activities & events for the purpose of fundraising and/or for promoting school and community involvement.*